



## RUDOLF STEINER COLLEGE

### Letter of Recommendation Instructions Masters in Waldorf Teacher Education Program

Three letters of recommendation are required for entrance into our MA in Waldorf Teacher Education: **one professional, one personal and one academic recommendation.** We suggest asking your employer, a former supervisor, a peer, academic mentor, or faculty member. The person you ask to write a letter of recommendation needs to know you well enough to be able to evaluate your capacities to be an educator.

**Recommendation forms** can be obtained from the Admissions Office or downloaded from our website.

#### Instructions

- Submit a program application and financial aid application (if applicable) as described in the application packet. These will be reviewed by the program director.
- Transcripts and Letters of Recommendation should be turned in with the Program Application. The college will allow submission of transcripts and Letters of Recommendation until January 7, 2011. Acceptance into the program will be provisional until your transcripts and letter of recommendations are turned in. (Continuing students should have a transcript on file.)
- Complete Sections I and II of each of the Letter of Recommendation Forms, then submit one form to each of the three evaluators you choose.
- Include with each form a postage paid envelope addressed to you.
- Your evaluator mails you their letter of recommendation. Do not open the envelope, please keep the envelope sealed. If you wish to see the evaluation, Admissions will give you a copy, depending on how you sign the “waiver” on the form.
- You submit the 3 sealed envelopes in ONE packet to Admissions with your Program Application or no later than January 7, 2011.

If you have questions, please contact the Admissions Office:  
phone: 916-961-8727 x 100 or email: [rsc@steinercollege.edu](mailto:rsc@steinercollege.edu).